



Behaviour Policy and Discipline Procedures

Living Waters Aftercare is committed to providing a safe, positive, and structured environment for all children in the after-school program. We aim to create an environment where we have a culture of mutual respect and love among our staff and learners.

Activities in the after-school program are different than the regular school day in that they meet infrequently.

To make the most of that limited time we need all the learners to follow appropriate behavior from the first day. This allows us to maintain the quality and safety of every activity for all of our participating learners. To do this we encourage the staff to commit to keeping a high level of order and discipline and learners are expected to not disrupt the program and adhere to the rules that are set.

Teachers always treat learners with kindness and respect positive discipline techniques to ensure learners learn from their mistakes and receive positive reinforcement.

These are values we want the learners to learn and we encourage parents to reinforce these values at home.

If a teacher is concerned about any aspect of a learner's development, including the learner's home and family life, the parent will be quietly and privately approached.

Please review the following general rules and disciplinary consequences that will guide the program.

Parents and Staff are encouraged the following

- Teach the learners to find other ways to communicate their frustration.
- Encourage them to speak to a teacher rather than acting out in anger.
- Model appropriate behavior in home environment and in the Centre. If there is aggression from adult role models it will be difficult for the learners not to imitate this.

It is imperative that learners, parents, and staff understand the expectations of the program as well as the potential consequences.



We ask that you discuss the information listed below with your child.

We appreciate your efforts and thank you for continued support in making appropriate behaviour a priority for all learners.

General rules:

1. Follow Living Water's After-care behavior expectations.
2. Always show respect and use respectful language when addressing teachers/coaches and fellow learners.
3. Always stay with your activity and move appropriately throughout the program hours.
4. Always follow the instructions set forth by after-school teachers or coaches for each activity.
5. Demonstrate responsible care of after-care property and equipment.
6. No disruptive behaviour , including fighting, violence of any kind, or inappropriate language.
7. Comply with all other regulations set forth by teachers, coaches, and after-care administrators.

Note:

- All concerns should first be discussed between the parents and After-care Supervisor in a spirit of understanding and forgiveness with the aim of resolution and restoration of relationship.
- If the grievance has not been resolved between the two parties concerned the matter will be referred to the Committee.
- **All discussions should aim to resolve issues amicably.**



MINOR TRESPASS (STAFF MANAGED)	MAJOR TRESPASS (OFFICE MANAGED)
Minor Disruption - Out-of-seat - Blurting - Low-intensity behaviours that cause inappropriate disturbance	Major Disruptions - Screaming - Yelling - Throwing objects that have potential to harm. - Sustained out-of-seat behaviour
Defiance or Disrespect - Rolling eyes - Refusing to participate - Huffing/sighing - Not following instructions	Blatant/Excessive Defiance / Disrespect - Includes non-compliance. - Insubordination (The refusal to obey someone who is in a higher position than you and who has the authority to tell you what to do)
Inappropriate language	Abusive language/Profanity - Include verbal threats. - Intimidation - Excessive swearing - Hate language
Physical Aggression/Contact - Intentional bumping - Pushing - Shoving - Touching - Poking - Tripping - Scratching - Pinching another person - Aggressive /competitive sports interactions - Play hitting - Horseplay/flicking - Unwanted inappropriate touching	- Physical fighting - Hurtful touching - Threat of physical violence - Spitting - Biting - Unwanted inappropriate touching

MINOR TRESPASS (STAFF MANAGED)	MAJOR TRESPASS (OFFICE MANAGED)
Lying/Cheating	Persistent Lying/Cheating
Stealing	Persistant Stealing
Dress code attire disregard	Persistent Dress code attire disregard
Safety violation - Wandering - Hiding from staff - Not waiting at designating area after school for collection - Going to the local shop after school. - Helping school class teacher after school hours without informing aftercare staff.	Persistent Safety violation
Minor Property damage - Writing on tables /walls - Defacing books - Damaging other learners' property - Taking After-care property without permission	Persistent Property damage
Misuse of Technology Failure to use appropriate use of technology	Persistent /severe misuse of Technology
	Arson
	Harassment
	Drugs/Alcohol/Tobacco
	Weapons



MAJOR TRESPASS	MINOR TRESPASS	DISPLINARY CONSEQUENCE
1st Offense Violation of any rule listed.		Immediate suspension from an activity or expulsion from the program .
	1st Offense Violation of any rule listed.	Time-out
	2nd Offense Violation of any rule listed.	Warning letter to parent
	3rd Offense Violation of any rule listed.	Major trespass 1st offence consequences.

Minor trespass

Disruptive in the learning environment

- Handled by the supervising staff member in the situation
- Parents may or may not contacted depending on the inventions needed

Major trespass

More serious or repeated inappropriate behavior

- Handled by administration
- Parents receive notification.
- **We reserve the right to ask parents to remove their child from the program if the child’s continuous behavior poses a risk for the smooth running of the program.**



BEHAVIOR POLICY AND DISCIPLINE PROCEDURES

I,, parent of
..... hereby acknowledge that I have
received and I in full understanding of the Behavior Policy and Discipline
Procedures set out by Living Waters After-care.

I also ensure that this has been discussed with my child who will be
attending Living Waters After-care.

Sign:

Date: